



State of California

Employment Training Panel

Arnold Schwarzenegger, Governor

December 1, 2008

George Kettel, President
The Kettel Group
570 West 184th Street
Gardena, CA 90248

Dear Mr. Kettel:

RE:	Agreement Name:	The Kettel Group
	Agreement Number:	ET8-0213
	Term of Agreement:	10/09/07 – 10/08/08
	Agreement Amount:	\$26,676
	Type of Trainee:	Retrainee
	Trainees to be Retained:	18

This report summarizes the results of the Final Monitoring Visit conducted via telephone conference between you and Mark Reeves, ETP Analyst, on November 20, 2008.

FINAL REPORT SUMMARY:

• HISTORY OF AGREEMENT

This Agreement was executed on November 9, 2007. At the Start-Up meeting, conducted on October 24, 2007, Mr. Clif Blanc of your staff indicated that training was scheduled to start in November 2007. Records show that 12 trainees were enrolled on November 17, 2007; however, no training hours were recorded in the ETP Class/Lab Tracking System. Mr. Reeves spoke with Mr. Blanc on February 19, 2008 to assess the status of training and schedule a follow up visit. At that time, Mr. Blanc informed Mr. Reeves that training had not rolled out as scheduled due to business demands, but the company still planned to deliver training.

Mr. Reeves contacted your office on September 9, 2008 and was informed by a member of your staff that Mr. Blanc was no longer with the company. During today's phone conference you explained to Mr. Reeves that your training plan did not take shape as intended and the project fell through the cracks following Mr. Blanc's departure in March of this year.

You confirmed that no trainees received enough class/lab training hours to qualify for ETP reimbursement.

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SAN DIEGO REGIONAL OFFICE
5353 Mission Center Road, Suite 110
SAN DIEGO, CA 92108
(619) 686-1920

- **PERFORMANCE / FUNDING STATUS**

Since no trainees completed training under this Agreement, no training hours were ever recorded in the ETP Class/Lab Tracking System.

Based on the information provided, your completion rate for this Agreement is zero, and the Agreement will close out with no earnings.

INVOICES:

No invoices have been submitted and no payments have been made.

If you have any questions or comments regarding this report, please contact Mr. Reeves at (818) 755-3635 or by e-mail at sreeves@etp.ca.gov within ten (10) working days from the receipt of this report.

Sincerely,

Signature on file

Dolores Kendrick, Manager
North Hollywood Regional Office

Signature on file

S. Mark Reeves, Contract Analyst
North Hollywood Regional Office

cc: Amber Luiz, Assistant Director (via email)
David Guzman, Chief Program Operations Division (via email)
Kulbir Mayall, Manager, Fiscal and Certification (via email)
Master File
Project File

Date report mailed to Contractor 12/3/08